



# Artist and Vendor Application Form

Washington Waldorf School Fall Bazaar  
Saturday, November 23, 2019

Set up: Friday, November 22, 3:00 – 6:00 p.m.

Application deadline: October 1, 2019

Table/Space Fee: \$100 per 8' x 2.5' table or space  
15% total sales commission to WWS

Please **copy** and mail form and check to Maria Monteverde-Jackson, Director of Events and Community Relations, Washington Waldorf School, 4800 Sangamore Road, Bethesda MD 20816

**Vendors New to WWS:** Detailed Description of Goods on reverse  
(If there is no website, photos should be emailed to [mmonteverdejackson@washingtonwaldorf.org](mailto:mmonteverdejackson@washingtonwaldorf.org) or mailed in).

Business Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Alumni\_\_\_ Alumni Parent\_\_\_ Current Parent\_\_\_ Other\_\_\_ New\_\_\_ Returning\_\_\_

Email Address \_\_\_\_\_ Cell \_\_\_\_\_

Address (Street, City, State, Zip) \_\_\_\_\_

Website \_\_\_\_\_

## Table and Space Needs

\_\_\_\_\_ Number of 8 x 2.5 foot tables needed (\$100 each)

\_\_\_\_\_ I don't need tables but will need space. Specify "1" (8 x 2.5'), or "2" (16 x 2.5') on the line.

\$\_\_\_\_\_ \* Table/Space Fee Total (to be mailed with application).

## Set Up and Participation

\_\_\_\_\_ I would like to be part of the preview event Friday evening starting at 7 pm. I will set up on **Friday, November 22** between 3:00 - 6:30 pm. I understand that my room assignment will depend on my involvement in the preview event. *OR...*

\_\_\_\_\_ I do not care to participate in Friday's preview event but will set up on **Friday, November 22**, between 3:00 - 8:00 pm. I understand that my room assignment will depend on my involvement in the preview event. *OR...*

\_\_\_\_\_ My set up takes less than half an hour. I will check in and set up **Saturday morning** at \_\_\_\_\_ am (no earlier than 8 am and no later than later than 8:30 am).

Tables (or space) will be provided and outlets available. Vendors should bring tablecloths and extension cords and all other display and accounting needs. **Please note any location requests** you may have (proximity to an outlet or window, for example) on the back. We will do our best to accommodate these.

**\*Important: In the service of space and balance of offerings, this is truly an application process. Submission of your application form and table fee does not guarantee your participation in the Bazaar. Checks will be held until your application has been approved. Should we not be able to accommodate you this year, we will return checks by November 1 or before.**

*By participating in the Washington Waldorf School Bazaar, the artist/vendor agrees to abide by the rules and policies of the Washington Waldorf School Bazaar and hold the School blameless for any loss, damage, or injury to the person or their goods.*

Signature \_\_\_\_\_ Date \_\_\_\_\_